

**Permit for Reservation of Oak Bower Group Use Recreational Area
DeGray Lake Field Office
729 Channel Road, Arkadelphia, AR 71923 / 870-246-5501**

1. Reservation Data

Name	Name of Group	
	Arrival Date	
Address	Departure Date	
Phone Number	No. Of Nights Reserved	No. of People

**The key for the Facility should be picked up at the Visitor Center between 2:30 pm & 4:30 pm.
Deposit key in black box near entrance gate upon departure.**

Deposit Fee (1 day minimum of \$400.00 required-deposit will be applied toward rental fee.) The deposit must be received in this office within 14 days from the date the reservation is made. If the deposit is not received within the 14 day period, the reservation will be cancelled without further notice. **Check out is at 11:00 am, check in is at 3:00 pm. (NO EXCEPTIONS).**

2. Reservation Provisions

- **Charging of an entrance fee is restricted, Title 36, CFR 327.24 b**
- It is understood that the above named group will abide by all posted regulations and restrictions applicable to Vicksburg District Recreational Areas. The group will be responsible for cleanup of the area and facilities during and after the period occupied by them. It is understood that lessee will bear cost of repair or replacement of all damaged property resulting from abuse or negligence. If facilities are left unclean, littered, and/or in a disorderly manner, the ranger may issue a citation to the group's representative and possibly restrict the group from future use.
- It is understood that the above named facilities are made available on a "use at your own risk" basis. The Vicksburg District will not be held liable for personal injuries or loss of or damage to private property unless resulting from negligence on the part of the Vicksburg District Corps of Engineers. **Campground inspection form is enclosed.**
- Security arrangements will be the responsibility of the group reserving the facilities.
- **Deposits will be refunded only for an emergency.**
- It will be the lessee's responsibility to furnish all desired kitchen utensils, linens, sheets, pillows, bedrolls, air mattresses, and related supplies.
- If an alternated reservation cannot be established, **reservations cancelled with less than 30-days' notice will be charged \$400.00 cancellation fee.** Reservations cancelled with more than 30-days' notice will be charged \$200.00 cancellation fee. Reservations cancelled with more than 60-days' notice will not be charged a cancellation fee.
- Quiet hours shall be maintained during the hours of 10:00 pm to 6:00 am. The operation or use of any audio or any noise producing devices in such manners as to unreasonable annoy or endanger persons is prohibited.
- All fires will be confined to fire rings or grills designed for this purpose.
- The permittee will not cut any trees or remove any natural vegetation or other materials from the area. Firewood may be collected from dead material on the ground.
- Tents and RV's are prohibited in the area.
- Vehicles shall be operated and parked only at designated locations. **GOLF CARTS, 4 WHEELERS and/or other ATV's are prohibited.**
- All vessels must be launched at a designated boat ramp facility.
- Repairs to facilities and/or ground maintenance are normally scheduled during non-occupancy periods; however, the government reserves the right to perform repairs and/or maintenance at any time, without prior notification of occupants.
- **TV and Sound Receiver remotes shall be placed in the specific holder. If remotes are missing, the above named group will be held accountable for the cost of replacement plus labor as well as any cords/cable/wires/TV/speakers /receiver damaged or missing. Repair/Replace costs will be determined by Lake Manger.**

3. Reservation Approval

Permission is hereby granted _____ for the exclusive use of Oak Bower Facility.
Name of Group

4. Acknowledgment

Group Representative	Date
Corps Representative	Date

**Note: Mail the signed original (keep the copy) to the following address as soon as possible.
DeGray Lake Field Office, 729 Channel Road, Arkadelphia, AR 71923. 870-246-5501
Make Checks payable to: FAO Vicksburg District**