

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J	PAGE OF PAGES 1 4
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 05-Mar-2004	4. REQUISITION/PURCHASE REQ. NO. W81EWF-3328-8603		5. PROJECT NO.(If applicable)
6. ISSUED BY VBURG CONSOLIDATED CONTRACTING VICKSBURG OFFICE 4155 CLAY STREET VICKSBURG MS 39183-3435		CODE W912HZ	7. ADMINISTERED BY (If other than item 6) See Item 6		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)			X	9A. AMENDMENT OF SOLICITATION NO. W912HZ-04-T-0018	
			X	9B. DATED (SEE ITEM 11) 24-Feb-2004	
				10A. MOD. OF CONTRACT/ORDER NO.	
				10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended.					
Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Reference Request for Quotation (RFQ) No. W912HZ-04-T-0018, dated 24 Feb 04 for janitorial services to clean Environmental Chemistry Branch building in Omaha, Nebraska. The subject RFQ is amended as follows: OFFER DUE DATE Standard Form 1449, Block 8 OFFER DUE DATE/LOCAL TIME 04:45PM 09 MAR 2004 is changed to read "04:45PM 15 MAR 2004. Please make pen and ink changes. SEE PAGE 2 FOR CONTINUATION.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
			TEL:	EMAIL:	
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
_____ (Signature of person authorized to sign)			BY _____ (Signature of Contracting Officer)		05-Mar-2004

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

Page 3 of 36, Paragraph 1, DESCRIPTION OF SERVICES has been revised and replaced with revised page 3 of 36.

Page 4 of 36, Paragraph 3.1., HOURS OF OPERATION has been revised and replaced with revised page 4 of 36.

Page 4 of 36, Paragraph 4, APPENDICES A. Classification of Areas to be Cleaned has been revised and replaced with revised page 4 of 36.

Pages revised by this amendment have asterisks in the margins before an after changes to previous issue.

Encls:

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4. PLEASE PROVIDE FOLLOWING DATA WITH QUOTATION:

Point of Contact: _____
 Phone and Fax Numbers: _____
 E-mail Address: _____
 Duns Number: _____
 Cage Code: _____

**SCOPE OF WORK
 FOR
 JANITORIAL SERVICES**

1. **DESCRIPTION OF SERVICES.** The Contractor shall perform all required services identified in this Statement of Work (SOW) in accordance with the commercial standards, and local, state and federal requirements. The contractor shall maintain the facility to present a neat, clean and professional working environment, at frequencies determined by the contractor in the areas of the building specified in the SOW.

1.1 **LEVELS OF CLEANING.** Levels of Cleaning as identified in this SOW are described below. Locations of these areas are found in Appendix A.

High Use/Common Areas: These areas, due to their traffic volume, require regular scheduled cleaning of surfaces. These areas are the high use areas such as the lunch room.

Basic Service: These areas require cleaning of all visible dirt from surfaces. These areas are hallways and lesser used general areas.

1.2 **UNIQUE REQUIREMENTS.**

1.2.1 **Performance Documentation.** The contractor shall provide documentation, such as a cleaning frequency schedule upon request of the Contracting Officer.

1.2.2 **Special Situations.**

1.2.2.1. The Contracting Officer may require the contractor to perform out of sequence cleaning from the normal work schedules and routine due to special events (i.e. major inspections, open house, VIPs). When such an instance occurs, the Contracting Officer or representative will issue a Special Situation Job Order containing the task(s) to be accomplished. These job orders will be for work within the scope of the contract, but above and beyond the basic contract requirements. The Contractor will be reimbursed for the cost associated with performing Special Situation Job Orders at the hourly rate specified in the bid schedule.

1.2.2.1. Performance of this work shall in no way relieve the Contractor of performing normal custodial work required under this contract. If this additional work interferes with other contract requirements (such as scheduled claning), the Contractor shall be allowed a reasonable amount of time to complete all interrupted service. The Contractor will be notified at least four working days prior to special situation however, there may be cases where only one day notice will be given.

2. SERVICE DELIVERY SUMMARY (SDS).

Performance Objectives	SOW Para.	Performance Threshold
High Use/Common Areas: All areas shall be cleaned to meet the quality and commercial standards specified by this SOW.	1.1 & Appendix A	No more than (3) valid customer complaints per month.
Basic: All areas shall be cleaned to meet the quality and commercial standards specified by this SOW.	1.1 & Appendix A	No more than (5) valid customer complaints per month.

3. GENERAL INFORMATION.

3.1. **HOURS OF OPERATION.** The normal hours of operation for the facility are 0630 to 1630, Monday through Friday. The contractor will provide all services during normal working hours; total service hours are at the discretion of the contractor.

4. APPENDICES.**A. Classification of Areas to be Cleaned.****CLASSIFICATION OF AREAS TO BE CLEANED****High Use/Common Areas**

Clean all restrooms, 1st floor to 4th floor, including floors (three times per week).

Sweep and wet mop 4th floor hallways (two times per week).

Sweep and wet mop center stairwell from 1st floor to 4th floor (two times per week).

Sweep, wet mop, vacuum and dust 18th street lobby (two times per week).

Sweep and wet mop 1st floor pedestrian area (two times per week).

Clean tables, sweep and wet mop break room on 2nd floor (three times per week).

Basic Service

Pick-up trash (three times per week).

Vacuum mezzanine, 2 offices (3rd floor), and 2 offices (4th floor) (one time per week).

Sweep garage area (one time per week).

Sweep and wet mop back stairwell from garage level to 4th floor (one time per week).

Wash, wax, and polish 4th floor (twice annually).
(Schedule arranged mutually)

Wash and wax mezzanine stairwell area (twice annually).