



US Army Corps  
of Engineers  
Vicksburg District

# SPECIAL ACTIVITY / SPECIAL EVENT APPLICATION

## Louisiana Field Office

Please complete 2 copies of the following permit application and return them to the appropriate field office.

Louisiana Field Office  
3505 South Grand Street  
Monroe, LA 71202

**PLEASE NOTE: This application must be received at least 30 days in advance of the activity or event. This application will not be approved until all required information is received.**

Activity/Event: \_\_\_\_\_

Activity/Event Location: \_\_\_\_\_

Activity/Event Dates: \_\_\_\_\_

Responsible Party: \_\_\_\_\_

Number of Participants: \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

Total Anticipated Expense for Activity: \_\_\_\_\_

Total Anticipated Expense for United States Army Corps of Engineers: **NONE** Initial: \_\_\_\_\_

Other Permits Received \_\_\_\_\_

Type of Activity: \_\_\_\_\_ Justification: \_\_\_\_\_

ATV Use Involved:  YES  NO

ATV Regulations Reviewed:  YES  NO

**The Permittee shall save and hold the United States harmless from all claims for damages to property and injuries, including death, to persons, which may arise or be incident to the Special Activity/Event.**

**I UNDERSTAND THAT THIS PERMIT DEFINES ALL CONDITIONS AND LEVELS OF CHARGES AND I AGREE TO COMPLY WITH ALL PERMIT CONDITIONS AS SPECIFIED BY THE RESOURCE MANAGER.**

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Signature & Date by Responsible Group Representative

Your request to sponsor / hold the event described above is approved subject to the conditions attached / on reverse. If you have any questions regarding this permit, please contact \_\_\_\_\_

\_\_\_\_\_  
Resource Manager

\_\_\_\_\_  
Date

Title 36, Code of Federal Regulations, Part 327, Section 327.21(a) states that special events, including but not limited to, water carnivals, boat regattas, music festivals, dramatic presentations or other special recreation programs are prohibited unless written permission has been granted by the District Engineer or his Representative. An appropriate fee may be charged under the authority of Section 327.23. Section 327.21(b) states the public shall not be charged any fee by the sponsor of such events unless the District Engineer/Representative shall have authority to revoke permission and require removal of any equipment upon failure of the sponsor to comply with terms and conditions of the permit or the regulation in Part 327. Any violation shall constitute a separate violation for each calendar day in which it occurs.

## **SPECIAL ACTIVITY / SPECIAL EVENT PERMIT CONDITIONS**

1. Admission may not be limited to membership of the sponsoring group and/or Permittee and the Permittee shall not discriminate against any person(s) because of race, religion, color, sex, age or national origin in the conduct of operations under this permit or other authorization.
2. No costs will accrue to the Government of the United States.
3. The Permittee shall save and hold the United States harmless from any and all claims for damages to property and injuries, including death, to persons which may arise or be incident to the Special Activity/Event.
4. Permittee will be responsible for taking all necessary precautions to protect the health and safety of participants and/or spectators.
5. Permittee will make provisions the activity/event will not pre-empt the public use of project recreational resources.
6. The Activity/Event will be for the limited duration approved on the permit. No Activities/Events will be approved that exceed four consecutive days or which will be conducted on any holiday, unless written permission is given on a case-by-case basis by the Resource Manager.
7. The Permittee will obey all applicable Federal, State and local laws.
8. Permittee will clear the grounds, remove equipment and restore the area to pre-use conditions in accordance with Title 36 CFR Part 327, immediately after the Activity/Event. A maximum of 48 hours can be allowed at the discretion of the Resource Manager for restoration to pre-use condition when such is reasonable and practical and will not interfere with other scheduled Activities/Events, holidays or public use.
9. The Permittee has inspected and knows the condition of the permitted property and it is understood the same is hereby permitted without any representation or warranty by the Government whatsoever, and without obligation on the part of the Government to make any alterations, repairs or additions hereto.
10. The Permittee shall not construct any permanent structures on the said permitted property and shall not erect any temporary structures or advertising signs thereon without the approval of the Resource Manager.
11. The privileges permitted herein shall not be assignable by the Permittee in whole or in part. The Permittee understands the granting of this permit does not provide, and shall not provide at any time, any interest or estate of any kind in the property by virtue of this permit or by occupancy or the use permitted herein.
12. This permit is issued for the Activity/Event described in the application and is good for that Activity/Event only. Any other proposed Activity/Event must be handled by separate request on an individual basis.
13. Any property of the Government damaged or destroyed incident to the Activity/Event shall be promptly repaired or replaced by the Permittee to the satisfaction of the Resource Manager. In lieu of such repair or replacement, the Permittee may pay money to the Government in the amount sufficient to compensate for the loss sustained by the Government by reason of damage to or destruction of Government property.
14. This permit may not be modified orally and any modification must be accomplished in writing.
15. The Government hereby reserves the right to engage in any activity as may be necessary for the maintenance and operation of the Project notwithstanding the issuance of the Special Activity/Event Permit.

